

Minutes of a meeting of Denbigh Town Council held on Monday 28th January 2019 at 7pm at the Town Hall, Denbigh.

Present: Councillors Catherine Jones (Chair), Roy Tickle, Colin L Hughes, Alyn Ashworth, Gaynor Morgan Rees, Rhys Thomas, Dyfrig Berry, Guto Lloyd-Davies, Marilyn Jones & Irene Williams; & Jenny Barlow (Town Clerk)

Apologies: Cllrs: Lara Pritchard, Rob Parkes, Philip Stevens, Gaynor Wood-Tickle & Glenn Swingler.

Observing: Mr & Mrs Fletcher.

The chair welcomed all to the January full council meeting.

143. Urgent Matters: None.

144. Declaration of Personal Interest:

Councillor	Item	Personal or Prejudicial
Catherine Jones	Item 17	Personal

145. The minutes of the Special Pre Budget Meeting held on Thursday 13th December 2018 were agreed and noted.

146. The minutes of the Full Council Meeting held on Monday 17th December 2018 were agreed and noted.

147. The minutes of the Special Town Council Meeting held on Thursday 17th January 2019 were agreed and noted.

148. Proposed Dog Walking area.

The Chair asked the town councillors if they were happy to bring item 17 forward for discussion as Mr & Mrs Fletcher has an interest in this item. This was agreed by the town councillors.

Cllr Catherine Jones & Cllr Rhys Thomas discussed the site meeting that took place early January and some issues that arose regarding location, size of proposed area, fencing, maintenance, asset & insurance. Currently there is insufficient monies available from the commuted sums to cover the whole project and Denbigh Town Council has no budget set aside for this project in the coming year. A further £1400.00 will be made available in the summer which Denbigh Town Council can apply for. The commuted sum of £5,163.40 if granted will be available to the town council for two years. It was noted that the proposed location for the site was requested by Denbighshire County Council.

The letters and email received from Mrs Mary Jones, Mrs Avril Roberts & Mr & Mrs M Lavers were discussed and the town clerk was requested to reply accordingly.

County Councillor Gwyneth Kensler also advised of other issues in the area that needed consideration to include electric and water pipes at the location.

The town councillors have agreed to defer this project until the pre-budget meeting to be held in December to allow more time to source funding and costings.

The town clerk was requested to contact Fran Rhodes and Jon Chapman with the update.

149. Matters arising:

a) Item 77, the town clerk confirmed that DCC had advised that the plaque should be situated in the paving slabs surrounding the cross. The clerk also confirmed that no planning consent was required for the plaque. Costings for the plaque will be sought via Williams Taylor, the stonemason who completed the renovation works on the cross.

b) Item 33 – update regarding the speed of vehicles at Lenten Pool roundabout from Ben Wilcox-Jones DCC was noted.

150. Mayor's Report: A copy of the Mayors appointments were circulated and noted. Cllr Catherine Jones advised that she has had a busy month and thoroughly enjoyed the Christmas events. Myddleton college church service, it was lovely to attend Cllr Jones was advised that the school is looking into taking back the church which can be used by everyone in Denbigh. The torch parade in Conwy was wonderful. Plas Eleri – the staff were running late as they were short staffed. Cllr Jones assisted with washing the dishes much to the amusement of the staff there. The Brondyffryn Christmas event at St Marys was excellent. On Christmas day Cllr Jones attended the St Thomas' lunch as well as visit the residents at the infirmary and Dolwen. Lovely to get into the Christmas spirit.

151. Letters, E-mails and Notices: It was agreed that the following items of correspondence to be noted and actioned accordingly:

a) Email from Mike Jones DCC re Vale Street Carpark. The town councillors requested the town clerk to contact Mike to advise that the subsidy will not be paid in the coming year due to the town councils financial priorities.

b) Connecting Communities in Wales Newsletter was noted.

c) Summary of events/activities & news – Denbigh Museum was noted.

d) DVSC's Christmas Autism Aware Campaign was noted.

e) Welsh Government – Community & Town Council Update Dec 18 was noted.

f) Letter from Mr Gron Wynne – Public Footpath issue, Accar y Forwyn & Pen y Graig was noted. The town clerk also advised that Mr Wynne had been advised to contact DCC as it was an urgent matter. No action required.

g) Email from Cllr Geraint Lloyd-Williams re Town Cross. The town clerk was requested to contact Cllr Williams to advise that a non-religious ceremony will take place, hopefully during mid-summer once the plaque has been sited.

h) Emails from Glynis Shaw re Dr EP fountains. The town councillors have requested the clerk to seek quotations for the works and to reply to Mrs Shaw. No monies have been allocated in next year's budget for the works to be completed.

i) Email from Dr I Gardner regarding reviewing FM arrangements for the museum building. This was discussed and the town councillors have agreed to action the works internally. Cllr Gwyneth Kensler was in attendance and will work with the clerk regarding the policies and processes required.

j) Email from BT Payphones – re adoption of kiosks update. Notification received to advise that a local charity had contacted them with a view of adopting the payphones – no objections were raised. The town clerk to advise of this.

152. Planning – None

153. Minutes / Reports of council sub committees.

The following were noted.

a) Eirianfa Committee Meeting 10.12.18 were noted. The grant opening is this Friday 1st February.

b) Cllr Roy Tickle advised that he and Cllr Dyfrig Berry attended the N & MW assc of LC on the 18th January.

School dinners were discussed. Denbighshire's policy for non-payment of dinners is to give pupils a cheese sandwich.

Cllr Rhys Thomas advised that there is further discussions ongoing regarding this currently. Cllr Dyfrig Berry also advised that the Welsh Language policy agenda item that he had requested had yet again been deferred. Cllr Berry is unable to attend the next meeting but will be writing to the association with his feedback and comments.

Cllr Tickle also advised that the remuneration panel are still in discussions regarding Councillor Payments and HMRC.

154. Reports by County Councillors on Matters Appertaining only to Denbigh:

Cllr Rhys Thomas – advised that he ha already raised the matter he wished to discuss.

155. Accounts:

1. Payments: The following payment was agreed.

Zen – Broadband & phone line 15.01.19 – 02.02.19 - £22.31
(Chq no 006659)

2. Any other financial matters: 6 month internal audit – the town clerk listed the 5 recommendations and confirmed that action had already taken place to adhere to them in readiness for the full audit.

156. Denbigh Town Hall – The town councillors requested the town clerk to reply to the letter received from Judith Greenhalgh advising they are disappointed with the response. A meeting of the New Town Hall Futures Group is to be scheduled in February to discuss the options available and what actions are outstanding.

157. CCTV –The town clerk advised that a further notification had been received from DCC regarding the partnership. DCC are looking at the possibility of funding the project with DTC paying for the maintenance fee. Further update to be received March/April.

158. Heritage Lectures – A chair for each lecture was requested.

28.02.19	Cllr Catherine Jones
07.03.19	Cllr Dyfrig Berry
14.03.19	Cllr Roy Tickle
21.03.19	Cllr Rob Parkes
28.03.19	Cllr Rhys Thomas
04.04.19	Cllr Irene Williams
11.04.19	Cllr Gaynor Wood-Tickle

159. New GDPR Policies.

The below policies were adopted/noted.

a	Retention Policy	Adopted
b	External privacy notice/policy.	Adopted
c	Internal privacy notice/policy – Councillor and Staff.	Adopted
d	Data sharing/processing agreement from Jones & Graham.	Noted
e	Information security policy.	Adopted
f	Permanent deletion system – to follow. (New package required)	To be reviewed once IT provider has given quotation
g	GDPR compliant procedures – data breeches & subject access request.	Adopted

The chairman closed the meeting at 8.50pm.

Signed:.....(chairman)

Date:.....