

Minutes of a Denbigh Town Council meeting held on Wednesday, 14 October 2020 at 6.30pm pm via Zoom (Meting started at 6.33pm to allow all to join)

Present: Councillors Gaynor Wood-Tickle (Chair), Rhys Thomas, Roy Tickle, Catherine Jones, Gaynor Morgan Rees, Alyn Ashworth, Glenn Swingler, Rob Parkes, Dyfrig Berry, Philip Stevens, Lara Pritchard, Irene Williams & Sylvia Jennings; Jenny Barlow (Town Clerk); & Carys Jones (Civic and Events Assistant)

Apologies: None

Observing: Councillor Gwyneth Kensler & Pauline Edwards

The chair welcomed all to the October meeting

235 Declaration of Personal Interest: None

236 Confirmation of minutes

The minutes of the Council meeting held on Wednesday, 23 September 2020 were agreed and noted. (Mayor to sign once face to face meetings resume)

237 Matters arising:

237.1 Denbigh Town Council – upgraded website – now live. Noted, Cllr Dyfrig Berry advised if anyone had any feedback or comments to let him know.

237.2 Update regarding Fireworks payment – The Town Councillors decided to request the cheque be returned as Emma had offered in her email.

238 Coronavirus

To receive updates from the government, OVW, SLCC, NALC and DCC with regards to their proposed contingency arrangements/update and recommendations. (already circulated if applicable).

239 Correspondence received

239.1 Email from Cllr Catherine Jones requesting 2 x Noticeboards – one in Upper Denbigh and one in Lower Denbigh – The Town Councillors discussed this and agreed that they would be beneficial to the general public. The Town Clerk was requested to look at the options available.

239.2 Community Action Response Resources – This was noted.

239.3 Planning Aid Wales – Online planning training – The Town Councillors wanted to express an interest and request further information regarding the pricing aspect.

239.4 2020 Open Space Commuted sums – This was noted and agreed that all Town Councillors should forward the information to all the groups and associations that they are involved with. The Town Clerk requested further information from Cllrs Rhys Thomas and Catherine Jones regarding the current commuted sums for the dog walking area.

239.5 Representative on the Conwy/Denbighshire Public Service Board – This had previously been discussed when the details were received from DCC. It was agreed that Nigel Acott from Prestatyn Town Council would represent Denbighshire.

239.6 Completed SLA with Clwyd Pension Scheme – This was noted.

239.7 Charter between City, Town and Community Councils and DCC – The Town Councillors agreed that they were happy with the revised details and this was noted.

- 239.8** Bodfari Environmental – update re weed spraying – The Town Clerk advised there were issues regarding the public gaining access whilst the work was being carried out so signs were provided to advise the garden would be closed. The Town Clerk advised a notification of damage to the edging of the fountain had been received and a site visit will take place on the 15th October.
- 239.9** Lost Voices Lost Lives – NWP – This was Noted.
- 239.10** Community Benefits at Tan y Sgubor Development – The Future Planning working group will look into this and report back at the November meeting.
- 239.11** Denbighshire Community Development workshops – The Town Councillors requested that the Town Clerk ask what other workshops they have undertaken and report back at the November meeting.
- 239.12** Helping Councils provide better access for the Deaf community – This was noted and the Future planning group were asked to look at options and report back at the November meeting. The Town Clerk will also get in touch for further information.
- 239.13** Update regarding Brown A55 tourist sign – This was noted.
- 239.14** Dr Evan Pierce garden monthly inspection report – This was agreed and noted.

240 Finance

240.1 Payments

240.1.1 To note a list of payments made in October – These were noted.

1) Jones & Graham, October Salary (Cheque no 007186)	-	£2,848.09
2) Jones & Graham, October HMRC (Cheque no 007188)	-	£926.49
3) Jones & Graham, October Pension (Cheque no 007187)	-	£915.02
4) Paul Liversidge, Sept grounds maintenance (Cheque no 007189)	-	£170.00
5) Catalyst, August Telephony (Cheque no 007190)	-	£29.98
6) Catalyst, August Backup (Cheque no 007191)	-	£4.84
7) Grenke, Photocopier fee 01/10/20-31/12/20 (Cheque no 007192)	-	£189.86
8) J Barlow, Sept Zoom refund (Cheque no 007193)	-	£14.39
9) Scottish Power, Dr EP Garden 03/06/20-02/09/20 (Cheque no 007194)	-	£62.12

Total - £5160.79

Cllr Catherine Jones left the meeting at 7.21pm and returned at 7.25pm due to IT issues.

240.1.2 Payment requiring authorisation
LITE – hire of Vale Street Christmas lights - £2448.00.
This was agreed by the Town Councillors.
(Chq no 007196)

240.2 Finance Reports. July and August finance reports were noted to include all payments and receipts received/issued. The town clerk also advised that she would be having training on reporting soon by Scribe.

- 240.3 Grant Aid** - The following application was discussed and agreed.
Relate Cymru – S137, £100.00
(Cheque number 007195)
- 240.4 Letter received from Denbigh Football club confirming receipt of grant aid £1000.00** – This was noted
- 240.5 Denbigh Town Council to adhere to Green Book basic principles** – This was discussed and the Councillors wanted further information and requested to see the book. There is nothing at hand but it is available to download and all Councillors to have a look and discuss at the November meeting.
- 240.6 Quotations**
 - 240.6.1** DCC Christmas lights – This was Agreed
 - 240.6.2** Cambrian Woodland Roundabout Christmas Tree’s – This was Agreed

Councillor Glenn Swingler left the meeting at 7.40pm

241 Planning

- 241.1** 01/2020/0502
11 Abbey Court, Denbigh
Erection of extension to side of dwelling.

No objections

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- 241.2** 01/2020/0626
26 Hilary Close, Denbigh
Erection of extension and alterations to dwelling.

No objections

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- 241.3** 01/2020/0684
Denbigh Community Hospital
Demolition of existing structures, erection of covered porch area and associated works.

No objections

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242 Vacant Seat

- 242.1** Lower Denbigh – closing date 20.10.2020. This was Noted
- 242.2** Upper Denbigh – closing date with DCC 14.10.2020 – This was Noted

243 Annual Meeting 09.12.2020

243.1 Nomination of Mayor/Deputy Mayor Dec 2020-May 2021

Mayor – Cllr Catherine Jone nominated Cllr Gaynor Wood-Tickle to remain in post until May 2021. This was seconded by Cllr Rhys Thomas. There were no other nominations. Cllr Gaynor Wood-Tickle accepted the proposal.

Deputy – Cllr Gaynor Wood-Tickle nominated Cllr Rhys Thomas to remain in post until May 2021. This was seconded by Cllr Alyn Ashworth. There were no other nominations. Cllr Rhys Thomas accepted the proposal.

243.2 Acceptance of Wellbeing Plan – This was agreed and noted. The document will now be sent to be translated so that it can be published in the Annual Meeting in December.

244 Events update : Remembrance

Cllr Catherine Jones advised that the public event had been cancelled due to the current Covid 19 restrictions. There will be a press release and posters will be displayed advising of this. The British Legion are requesting the public stand on their doorsteps at 11.00am and join them in a 2 minute silence. The Mayor will lay a wreath at the Angel, this will be recorded and streamed on Facebook.

245 Independent Remuneration Panel for Wales – Draft annual report Feb 2021

The Town Clerk advised the details are the same as last year. No feedback or objections were raised by the town councillors.

246 HM Stanley Consultation

Cllr Catherine Jones advised the group have not yet all managed to meet however she has been looking at best practice and liaising with DCC. A few ideas discussed were making use of the May 2021 elections for distribution of information regarding the consultation if possible. (The Town Clerk will look into this) Clwyd Connection magazine could also be used for publicity as well as utilising Notice board to advise the public.

247 Heritage Lectures 2021

The Town Councillors decided to postpone the lectures and discuss the possibility of having them later in the year in the February meeting.

248 Buttermarket

The Town Clerk advised this will be discussed in the November meeting as the details have not been received from The Museum Group, Archive Group and Group Cynefin. The Town Clerk is going to make contact with the Museum Group for an update regarding their current location and their intentions moving forward.

249 Catenary wire testing & Light curtain.

Testing will take place in the next few weeks. The Town Clerk advised that due to the current ongoing works surrounding the Crown Hotel the light curtain will go as far as Alton Murphy which is longer than last year but shorter than previous years.

250 Town Hall

The Town Clerk advised that she had just received a reply from Tom Booty. This advised that DCC were looking at an Asset Transfer date of April 2022 and will aim to have an SLA ready by April 2021.

The chairman closed the meeting at 8.20pm.

Signed:.....(chairman)

Date:.....