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DENBIGH TOWN COUNCIL
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LL16 3TB

Ffôn: 01745 815984 Tel: 01745 815984

Clerc y Dref **Jenny Barlow** Town Clerk

e-bost: townclerk@denbightowncouncil.gov.uk e-mail

17th February 2021

To all Members of Denbigh Town Council

Dear Councillor,

AGENDA - Full Council Meeting

Please note that the next meeting of the Council will be held on **Wednesday, 24th February 2021 at 6.30pm – This will be a remote Zoom meeting.** You are summonsed to attend the meeting and I sincerely hope you will be able to attend.

Jenny Barlow is inviting you to a scheduled Zoom meeting.

Topic: Denbigh Town Council

Wednesday 24th February 2021 at 6.30pm

Join Zoom Meeting

<https://us02web.zoom.us/j/3864083388?pwd=MkcxT0xmVTZiMENFc1FTYmxmZGFIQT09>

Meeting ID: 386 408 3388

Password: 815984

One tap mobile

02034815237,,3864083388#,,,0#,,815984# United Kingdom

02034815240,,3864083388#,,,0#,,815984# United Kingdom

Dial by your location

0203 481 5237 United Kingdom

0203 481 5240 United Kingdom

0203 901 7895 United Kingdom

0131 460 1196 United Kingdom

0203 051 2874 United Kingdom

Meeting ID: 386 408 3388

Password: 815984

Find your local number: <https://us02web.zoom.us/j/3864083388?pwd=MkcxT0xmVTZiMENFc1FTYmxmZGFIQT09>

Yours sincerely,

Jenny Barlow
Town Clerk

AGENDA

1 Apologies for absence.

2 Declaration of Personal Interest

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

3 To confirm Minutes of the Full Council Meeting held on Wednesday, 13th January 2021.

4 To confirm Minutes of the Special Council Meeting held on Wednesday 20th January 2021

5 Matters arising:

270.4 – Covid 19 funding. Confirmation received that the grant has been awarded. Planters and benches have been ordered. Benches delivered 15.02.2021. Would the Town councillors like to have a plaque on each bench?

259 – Update re zoom meetings – language interpretation. Update by the Town Clerk.

6 Correspondence received.

6.1 Denbigh Museum – next door.

6.2 Email from Karen Bellis re site visit at the Tan y Sgubor development

6.3 Email from Group Cynefin – Buttermarket Project Steering group.

6.4 Email from N & MW assoc of LC – representative on the New Rail Liaison Committee required.

6.5 Email from Kate Ratcliffe re Christmas Trees.

6.6 Email from Catherine Jones re 100 year commemoration of the British Legion.

6.7 Email Ruth Williams – update re grant received.

6.8 Community Development Team Newsletter.

6.9 New Draft Guidance Code of conduct – circulated 15.02.2021

6.10 Email from Kate Ratcliffe – Dr Evan Pierce Garden.

6.11 Email from Enys Davies re Twinning Annual Meeting.

6.12 Email from Tom Booty confirming the offer of an additional £10k contribution from the Town Council towards costs of Denbigh Town Hall.

6.13 Email received from Ben Wilcox-Jones, re active travel update.

6.14 IRP - Review of the Remuneration Framework for Community and Town Councils

6.15 Electoral reform January newsletter.

7 Finance

7.1 Finance reports – January circulated.

7.2 Quotations.

- 7.2.1** Lite – Christmas lights hire 2021
(Postpone servicing Blachere Light Testing)
- 7.2.2** Photocopier quotations (4)

7.3 List of payments made in January.

7.4 Payments needing authorisation.

7.4.1 4th quarter - Town Hall contribution	£9250.00.
7.4.2 Additional contribution Town Hall	£10,000.00
7.4.3 DCC – Christmas lights (up & Down)	£11,688.00
7.4.4 Cambrian Woodland – Christmas trees	£1,447.20
7.4.5 Denbigh Timber Products – benches	£1,037.95
7.4.6 Walled Towns annual membership	£800.00

7.5 Grant aid

- 7.5.1** Theatr Twm or Nant
- 7.5.2** Denbigh Archive Group
Also payment from DTC – heritage
- 7.5.3** St Kentigern Hospice Appeal

7.6 S137 update – Denbigh school uniform exchange grant.

7.7 Confirmation of acceptance re Mayors Charities 2019/2020. Samaritans, Brake & Cynnig.

7.8 Internal audit update – details to follow.

7.9 Change of signatories – Denbigh Town Council accounts.

7.10 Amendments to Grant application form and guidance notes for 2021/2022. Details already circulated by Carys.

8 Planning.

8.1 01/2021/0046

16 Dalar Wen, Denbigh
Proposed side extension

8.2 01/2021/0032

Wynnstay, Henllan Place, Denbigh
Replacement of windows to front elevation.

8.3 01/2021/0061

Telephone Exchange, Post Office Lane, Denbigh
Installation of an aluminium louvre to existing metal window frame on the ground floor northwest elevation.

8.4 01/2021/0067

24 Park Street, Denbigh
Retention of replacement windows to front elevation (retrospective application)

- 9 Mayor's update.**
- 10 Reports by County Councillors appertaining ONLY to Denbigh.**
- 11 Nominations for Mayor/Deputy Mayor 2021/2022.**
- 12 OVW representative (replacement for Irene Williams)**
- 13 Update DTC Policies (re audit):**
 - 13.1 Financial Regulations**
 - 13.2 Risk Assessment**
 - 13.3 Asset Register**
 - 13.4 Standing Orders**
- 14 Election:**
 - 14.1 local government by-elections – update**
 - 14.2 Co-Option for Upper Denbigh.**
- 15 Heritage Lectures – update by Carys Jones.**

Copy to all Town Councillors