

Minutes of the Denbigh Town Council Full Council Meeting held on Wednesday 25th October 2023, 6.30pm via Zoom & Face to Face (Hybrid).

Present: Councillors; Catherine Jones, Gaynor Wood-Tickle, Roy Tickle, Philip Stevens, Sylvia Jennings, Lara Pritchard, Andrew Hine & Sioned Garrod; (All face to face): Alyn Ashworth & Jan Tomlinson (Zoom):Jenny Barlow (Town Clerk).

Cllr Catherine Jones advised that she was chairing the meeting due to Cllr Alyn Ashworth being unwell. The chair welcomed all to the October Full Council meeting.

68 Apologies for absence – Cllr Gaynor Morgan Rees

69 Declaration of Personal/Prejudicial Interest

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

Councillor	Item	Prejudicial/Personal
Roy Tickle	6.5.1	Personal
Gaynor Wood-Tickle	6.5.1	Personal
Gaynor Wood-Tickle	6.5.2	Personal
Catherine Jones	6.5.1	Personal
Sioned Garrod	6.5.1	Personal
Jan Tomlinson	6.5.2	Personal

70 To confirm Minutes of the Town Council meeting held on Wednesday 20th September 2023. Agreed and noted.

71 Matters arising:

71.1 Future meeting dates and start times – amend current Standing Orders. The town councillors decided to keep the meetings as they are for now. To be reviewed again in a few months’ time.

71.2 Update re name change of Denbigh Infirmary – noted.

71.3 Update re Denbigh CCTV partnership & ownership – details received from Ian Millington – agreed and noted. The town clerk queried the unmetered supply electricity element.

71.4 Update re street names for the site at land adjacent to Ysgol Pendref – noted.

71.5 Email from Chris Madoc Jones re North Wales Hospital – noted

72 Correspondence received:

72.1 Re affirmation Walled Towns the town councillors agreed to continue being part of the walled town’s friendship circle. The Mayor and Town Clerk will be in attendance on the 21st November at Caernarfon Castle.

72.2 Email from DCC re Help us improve our services – noted.

72.3 Dr Ian Gardener requesting a testimonial re Town Hall business case project The town councillors agree to provide a testimonial.

72.4 OVW – Consultation of the Welsh Government Draft Budget 2024 – 2025. Cllr Jan Tomlinson advised that she had further information regarding the budget that she would circulate with the town councillors.

72.5 Email from Ian Millington re Invite to the CCTV Partnership. The town councillors agreed that Cllr Andrew Hind would represent the town council at future partnership meetings.

72.6 Email from Liz Greaves re Proposal put forward to reduce Denbighshire Library hours. The town councillors were very concerned regarding the proposed reduction in the library's opening hours. The library is used for so many activities on a regular basis. Local people have access to the warm Hub scheme there in addition to other facilities such as internet access and booking the flexi bus. It is literally the main hub of the town. Again this reduction will affect the lower paid residents of Denbigh who do not have access to the internet and are reliant on the pop in element to keep warm. Disabled residents use the toilet at the library as well as enjoy a conversation with staff and visitors. It is a vital service for the town. The staff and their families are also affected by the proposed reduction in their working hours. The facility is well used as indicated in DCC's recent press release on the reading challenge for school children during the summer holidays. The town councillors also asked if other organisations were asked if they wanted to use the library space to keep down the costs. The town councillors requested an open letter to be sent to the local press.

72.7 Email from Gwyneth Kensler re her response to item 5.7 – noted.

72.8 Details re D-Day 80th anniversary, 6th June 2024 – Cllr Catherine Jones advised that the Denbigh British Legion will be doing some activities on the day. Would be good to have a Beacon lit at 9.15pm. Will discuss again closer to the time.

72.9 Denbigh Quarry Liaison Group – Terms of Reference – the town councillors agreed with the details presented.

72.10 North Wales Economic Ambition Board Annual Report 2022/2023. The town councillors were pleased that the details had been circulated.

72.11 Road closure notification – Gwaenynog Road 01.11 – 05.11 – noted.

72.12 One Way System – Rhyl Road 30.10 – 03.11 – noted.

72.13 Membership of the Conwy and Denbighshire Area Committee of One Voice Wales – The town councillors agreed that Cllr Jan Tomlinson be nominated to represent the town council at future meetings.

72.14 Email from Cllr Mark Young re commemorative bench at Denbigh Bowling Club - The town councillors resolved to not support any memorial benches in town. One was rejected at our April full council meeting and wanted continuity in their decisions.

72.15 Invitation to Town Carol Service – Tuesday 19th December, St Marys Church, 6pm was noted.

73 Finance

73.1 Finance – Bank reconciliation reports – September were agreed and noted.

73.2 List of payments made in September 2023. Agreed & noted.

01.09.2023	007990, 007991 & 007992	Jones & Graham	Sept Salary	£3423.82
19.09.2023	007993	Catalyst	August Broadband	£38.00
19.09.2023	007994	J Barlow	Aug Zoom refund	£15.59
19.09.2023	007995	Canda Copy Ltd	Photocopies 31.05 – 31.08.2023	£26.56
19.09.2023	007996	Canda Copying	Lease 01.09 – 30.11.2023	£47.46
19.09.2023	007997	Paul Liversidge	Grounds maintenance – August	£175.00

19.09.2023	007998	Catalyst	August back-up	£4.78
19.09.2023	007999	Catalyst	Microsoft office & install – new laptop	£381.60
19.09.2023	008000	Catalyst	Sept broadband	£38.00
19.09.2023	008001	Paul Liversidge	Litter pick Dr EP Garden	£15.00
19.09.2023	008002	ADT	CCTV maintenance – canc 03.11.2023	£207.28
19.09.2023	008003	Catalyst	August telephony	£58.78
19.09.2023	008004	SLCC	J Barlow conference	£72.00
19.09.2023	008005	SLCC	J Tomlinson conference	£72.00
19.09.2023	008006	SLCC	A Ashworth conference	£72.00
19.09.2023	008007	Cambrian Woodland	Cedar Tree Inspection Dr EP Garden	£108.00
Total				£4755.87

73.3 Payments requiring authorisation: The following payments were authorised.

73.3.1 PWLB – 2nd payment Denbigh Museum mortgage £6,504.80

(Chq no 008035)

73.3.2 Green Fingers – Coronation Pear Trees £675.00

(Chq no 008036)

73.3.3 Nationwide Ambulance Services, Fireworks provision £1,740.00

(Chq no 008037)

73.3.4 Final Payment – Uproar, Fireworks £2,370.00

(Chq no 008038)

73.4 List of Credits received September 2023, agreed and noted.

September 2023 credits

Credit interest	29.09.2023	£359.05
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73.5 Grant Aid authorised:

73.5.1 British Legion, S137 £492.00

(Chq no 008039)

73.5.2 Denbigh Uniform – Christmas Appeal, S137 £ 1,000.00

(Chq no 008040)

73.5.3 Denbigh Dragons Swimming Club, S137 £768.00

(Chq no 008041)

73.6 Payments received: None

73.7 Quotations: The following quotations were accepted by the town councillors.

73.7.1 DCC Christmas Lights up & Down - £11,020.00

73.7.2 Cambrian Woodland – Christmas Trees £1,330.00

73.7.3 Quotes re Town Hall Chairs. (grant to cover costs already sourced) – The town councillors agreed for the town clerk to investigate the two companies who have provided quotations and use the one that the clerk deem the most appropriate.

73.8 Quarterly financial figures – circulated and noted.

74 Planning

74.1 01/2023/0613

33 Grove Road, Denbigh

Installation of gate, railing and fence to front of property

No objections raised.

74.2 01/2023/0633

63 Vale Street, , Denbigh

Replacement of external doors, bricking up of window opening, internal alterations and associated works (Listed Building Consent)

No objections made, however the town councillors would like it noted that they were not happy for a window to be blocked up on a listed building. All changes made need to be in keeping with both listed building and conservation area regulations.

74.3 01/2023/0543

Ty Dyffryn St. Davids Lane, , Denbigh

Crown reduction of 2 lime trees subject to Tree Preservation Order 4/2003

No objections raised.

74.4 01/2020/0315

Former North Wales Hospital, Denbigh

Conversion, restoration, part demolition and adaptation of main range listed buildings to residential use (up to 34 dwellings), demolition of Nurses Home, Mortuary, Isolation ward, Aled ward and former gasworks buildings, and development of land within the hospital grounds for mixed use as enabling development, including up to 300 no. residential units and up to 1114 square metres of business units (comprising a mix of A1, A2, A3, B1, C1, C2, D1 and D2 uses), and construction of access, drainage and associated works. (reply sent re original application in May 2020 included in the papers).

No objections made however the town councillors are requesting a site visit and replies to some existing queries sent in 2020.

The previous feedback sent to planning on the 28th May 2020 still stands.

In addition some of the new business units should be allocated for new Doctors and Dentist surgeries.

As the nurse's home is being demolished and the cricket club are not re locating then these two areas should be used for both affordable housing and social housing.

The town councillors are requesting as much listed elements of the building be retained

74.5 01/2020/0316

Former North Wales Hospital, Denbigh

Demolition of Nurses Home, Mortuary, Isolation ward, Aled ward and former gasworks buildings, and part demolition of buildings to the rear of the main range buildings (Listed Building application)

(reply sent re original application in May 2020 included in the papers).

No objections made however the town councillors are requesting a site visit and replies to some existing queries sent in 2020.

The previous feedback sent to planning on the 28th May 2020 still stands.

In addition some of the new business units should be allocated for new Doctors and Dentist surgeries.

As the nurse's home is being demolished and the cricket club are not re locating then these two areas should be used for both affordable housing and social housing.

The town councillors are requesting as much listed elements of the building be retained

74.6 01/2023/0302

Land at Ty Uchaf, Prion, Denbigh

Change of use of land by the siting of 3 no. glamping units and associated works.

No objections raised

74.7 01/2023/0677

Football Ground Park Street, , Denbigh

Demolition of existing changing room and erection of two storey building comprising of ground floor changing rooms, and first floor education / entertaining area. Erection of ground floor plant room extension to existing club-house. Relocation and alterations to vehicular access and associated works.

No objections raised however the town councillors would like the following noted. When work starts – the builders are mindful of the start and finishing times of Ysgol Plas Brondyffryn – need as little disruption as possible. Also encourage visitors to matches to use the Leisure Centre and walk across on the cycle path to avoid congestion in local adjoining streets.

75 Mayor's update – details noted. Both Cllrs Alyn Ashworth and Catherine Jones have been unwell and not able to attend as many events. Cllr Catherine Jones advised that the Denbigh in Bloom award ceremony was fantastic – proud to be from Denbigh.

76 Other Meetings attended by town councillors.

76.1 Fireworks 20.09.2023 & 19.10.2023 – the town clerk advised that everything was in order for the event.

76.2 Christmas Lights 27.09.2023 – the town clerk advised that everything was in order for the event.

76.3 Cllr Jan Tomlinson attended Ysgol Pendref Governor Meeting 27.09.2023 – noted.

76.4 Cllr Philip Stevens advised that he had recently attended a Youth Service meeting.

76.5 Cllr Roy Tickle and Gaynor Wood-Tickle attended a walled towns event at Chester.

77 Chapter 8 training – the town councillors agreed that 4 people could be trained and payment made by the town council – the course is over 2 days with a fee of £180 plus vat as well as £35.25 plus vat for the SWQR licence fee. The town clerk to contact various groups and associations to see who would be interested.

78 Updates by the town clerk:

78.1 Pre budget meeting date – date to remain as 8th November.

78.2 Co-Option – end date for replies Noon Friday 27th October, update to be given at the November meeting.

78.3 Recruitment – closing date was on the 24th. No candidates. The town councillors agreed for the town clerk to source an external recruitment company to assist with the recruitment.

The Chair closed the meeting at 20.25 pm

Signed:.....

Date:.....