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Neuadd y Dref  
Lôn Crown  
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LL16 3TB



DENBIGH TOWN COUNCIL  
Town Hall  
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LL16 3TB

Ffôn: 01745 815984 Tel: 01745 815984

Clerc y Dref **Jenny Barlow** Town Clerk

e-bost: [townclerk@denbightowncouncil.gov.uk](mailto:townclerk@denbightowncouncil.gov.uk) e-mail

15<sup>th</sup> May 2024

## To all Members of Denbigh Town Council

Dear Councillor,

### AGENDA - Full Council Meeting

Please note that the next meeting of the Council will be held on **Wednesday, 22nd May 2024 at 6.30pm – This will be a Hybrid meeting.** You are summonsed to attend the meeting and I sincerely hope you will be able to attend.

**Please be at the chamber by 6.20pm if you wish to attend face to face.**

Jenny Barlow is inviting you to a scheduled Zoom meeting.

Topic: Denbigh Town Council

**Wednesday 22 May 2024 at 6.30pm**

Join Zoom Meeting

<https://us02web.zoom.us/j/3864083388?pwd=MkcxT0xmVTZiMENFc1FTYmxmZGFIQT09>

**Meeting ID: 386 408 3388**

**Password: 815984**

One tap mobile

02034815237,,3864083388#,,,0#,,815984# United Kingdom

02034815240,,3864083388#,,,0#,,815984# United Kingdom

Dial by your location

0203 481 5237 United Kingdom

0203 481 5240 United Kingdom

0203 901 7895 United Kingdom

0131 460 1196 United Kingdom

0203 051 2874 United Kingdom

**Meeting ID: 386 408 3388**

**Password: 815984**

Find your local number: <https://us02web.zoom.us/j/3864083388?pwd=MkcxT0xmVTZiMENFc1FTYmxmZGFIQT09>

Yours sincerely,

Jenny Barlow  
Town Clerk

## **AGENDA**

### **1 Apologies for absence.**

### **2 Declaration of Personal Interest**

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

### **3 To confirm Minutes of the Council Meeting held on Wednesday 20<sup>th</sup> April 2024.**

### **4 To confirm Minutes of the Annual meeting held on Friday 10<sup>th</sup> May 2024.**

### **5 Matters arising:**

5.1 Update re 30 min free parking – Factory Ward Car Park.

5.2 Email update from James Evans DCC re Placemaking Plan for Denbigh.

5.3 Update re planning 01/2024/0108 – fascia sign.

### **6 Correspondence received.**

6.1 Letter received from HMRC re PAYE.

6.2 Road closure notice A525 Trefnant.

6.3 Email from Vale of Clwyd Foodbank – trustee.

6.4 Request from CAD re testimonial/endorsement.

6.5 Email from Streetscene re project at Cae Howell.

### **7 Finance**

**7.1 Finance – Bank reconciliation reports** – March (attached), April to follow.

**7.2 List of payments made in April 2024. – to follow**

**7.3 Payments requiring authorisation:**

**7.3.1** Fattorini Ltd – Honorary Burgess & Past Mayor badge £1308.14

**7.3.2** Npower – Christmas lights 2023 £646.00 (revised invoice after credit note received)

**7.3.3** Safety Focus Ltd – H & S provision £600.00

**7.3.4** Catalyst – Laptop (invoice to follow)

**7.4 List of receipts in March & April 2024 – to follow**

**7.5 Grant Aid:**

**7.5.1** Cynnig Events

**7.5.2** Denbigh Carnival

**7.5.3** Denbigh Mid-Summer Festival

**7.6 Confirmation received of cheque payment:**

**7.6.1** Denbigh in Bloom

**7.6.2 Denbigh Aged & Disabled**

**7.6.3 Denbigh & Flint Show**

**7.7 How grants were used (6 months review) – None**

**7.8 Quotations:**

**7.8.1 Uproar – 2024 Fireworks.**

**7.8.2 Christmas lights banners – PR signs**

**7.8.3 Fireworks cancellation insurance**

**7.9 Review Bank Signatories**

**8 Planning - none**

**9 Mayor's update – see report**

**10 Other Meetings attended by town councillors.**

**11 Co-options.**

**12 Public Toilets consultation with Town Council.** (information circulated via email 15.05.2024)

**13 \*Honorary Burgess**

**\* Due to the confidential nature of the business of this agenda item, under the Public Bodies (Admission to Meetings) Act 1960 (3) it is proposed to put forward a motion to exclude members of the public during discussion of this agenda item.**

**Copy to all Town Councillors**